

4. Household Staff

Household employees' information so that they can continue to be paid or notified of termination or suspension during your incapacitation.

Today's Date:

Have a property agent Name and Telephone: _____

Employee Name (1): _____

Employee Address: _____

Phone: _____

Length of Employment: _____ Contract? Location: _____

Type of Work/Duties: _____

If a noncontract employee, specify scheduled worktimes, hours, and scheduled workdays:

Wage Information (check all that apply for THIS employee and supply specifics where requested)

Hourly Daily Weekly Monthly Amount per pay period: _____

How are employee's wages paid?

Cash Bank Manager

Do you use pay receipts?

Yes No Bank Check

What benefits do you provide?

Employee has your house key(s) For which doors? _____

Employee Name (2): _____

Employee Address: _____

Phone: _____

Length of Employment: _____ Contract? Location: _____

Type of Work/Duties: _____

If a noncontract employee, specify scheduled worktimes, hours, and scheduled workdays:

Wage Information (check all that apply for THIS employee and supply specifics where requested)

Hourly Daily Weekly Monthly Amount per pay period: _____

How are employee's wages paid?

Cash Bank Manager

Do you use pay receipts?

Yes No Bank Check

What benefits do you provide?

Employee has your house key(s) For which doors? _____

Today's Date:

4. Household Staff (continued)

Household employees' information so that they can continue to be paid or notified of termination or suspension during your incapacitation.

Have a property agent Name and Telephone: _____

Employee Name (3): _____

Employee Address: _____

Phone: _____

Length of Employment: _____ Contract? Location: _____

Type of Work/Duties: _____

If a noncontract employee, specify scheduled worktimes, hours, and scheduled workdays:

Wage Information (check all that apply for THIS employee and supply specifics where requested)

Hourly Daily Weekly Monthly Amount per pay period: _____

How are employee's wages paid?

Cash Bank Manager

Do you use pay receipts?

Yes No Bank Check

What benefits do you provide?

Employee has your house key(s) For which doors? _____

Employee Name (4): _____

Employee Address: _____

Phone: _____

Length of Employment: _____ Contract? Location: _____

Type of Work/Duties: _____

If a noncontract employee, specify scheduled worktimes, hours, and scheduled workdays:

Wage Information (check all that apply for THIS employee and supply specifics where requested)

Hourly Daily Weekly Monthly Amount per pay period: _____

How are employee's wages paid?

Cash Bank Manager

Do you use pay receipts?

Yes No Bank Check

What benefits do you provide?

Employee has your house key(s) For which doors? _____
